

# Weakley County Board of Education



Monitoring:

Descriptor Term:

## Student Transportation Management

Descriptor Code:

3.400

Issued Date:

09/06/2018

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2 The director of schools shall appoint a transportation supervisor responsible for the monitoring and  
3 oversight of transportation services for the district. The transportation supervisor shall comply with  
4 all state requirements for training.<sup>1</sup>  
5  
6 1. All plans for transportation shall make the transportation of children as safe as possible.  
7  
8 2. The school bus driver and the principal are jointly responsible for the conduct of students on  
9 buses.  
10  
11 3. The school bus driver shall report any misconduct of pupils on the bus to the principal of the  
12 school which the student attends.  
13  
14 4. Bus drivers shall not put children off the bus en route to or from school. However, the driver  
15 may, with the approval of the principal, refuse service on the next regular trip and continue to  
16 do so until the pupil and his parents have cleared the matter with the school principal. The  
17 principal will notify the bus driver when the matter has been settled.  
18  
19 5. Children should not be allowed to get off a school bus except at their destination.  
20  
21 6. The principal will be responsible for being at the school or having at least one regular teacher  
22 on duty when the first bus arrives at the school and until the last bus loads and departs in the  
23 afternoon.  
24  
25 7. Pupils are not permitted to ride buses that are not assigned to them. Temporary changes in  
26 bus riding assignments may be permitted with express permission from the parent/guardian at  
27 the discretion of the school principal.  
28  
29 8. All buses and other vehicles owned and operated by the Board shall be given safety  
30 inspections on a regular basis. The transportation supervisor shall develop and maintain a  
31 safety inspection record which shall be filled out and signed by the individual who conducts  
32 the inspection. In addition, all buses shall be available for regular state inspections. Any  
33 defects noted by either the regular local or state inspection shall be remedied immediately.<sup>2</sup>  
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35 9. All accidents, regardless of the damage involved, must be reported to the transportation  
36 supervisor, including incidents in which any part of the bus rubs, scrapes, or touches any  
37 other object or vehicle.

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Legal References:

<sup>1</sup> TCA 49-6-2116(b)

<sup>2</sup> TCA 49-6-2116; TRR/MS 0520-1-5-.01(4)