

Weakley County Board of Education



Monitoring:

Descriptor Term:

Buildings and Ground Management

Descriptor Code:

3.200

Issued Date:

09/06/2018

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2 All school properties shall be maintained in good physical condition: safe, clean, sanitary, and as
3 comfortable and convenient as the facilities will permit or the use requires.
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5 The director of schools will develop and implement a continuing program of maintenance of all
6 district-owned buildings and grounds which shall provide for the following:
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- 8 1. Adequate custodial programs for all schools;
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- 10 2. Improvement and maintenance of school buildings and grounds;
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- 12 3. Repairs, including repairs of equipment, and painting; and
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- 14 4. Determination of obsolete equipment.
- 15

16 The following are responsibilities of building principals:
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- 18 1. To oversee the operation of the school plant and require that personnel assigned to the
19 building keep it in a clean, healthful, and pleasant condition;
- 20
- 21 2. To make continuing checks for hazardous conditions, including safety and operation of
22 equipment, and prevention of hazardous situations caused by carelessness;
23
- 24 3. To ensure that a detailed chemical inventory is checked at the beginning and conclusion
25 of each school year by science lab personnel. Revised inventory must be shared with the
26 Incidence Response Team, uploaded to the Emergency Operations Plan, and shared with
27 local emergency response agencies;
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- 29 4. To ensure that school nutrition and custodial staff maintain current Material Safety Data
30 Sheets (MSDS) in easily accessible locations;
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- 32 5. To request, on a timely basis, appropriate maintenance and repairs through appropriate
33 channels; and
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- 35 6. To display the United States flag on every public school campus.