

Weakley County Board of Education



Monitoring:

Descriptor Term:

Military Leave

Descriptor Code:

5.306

Issued Date:

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1
2 Employees who are members of any reserve component of the Armed Forces of the United
3 States shall be granted leave of absence for all periods of military service during which they are
4 engaged in the performance of duty or training in the service of the state or the United States.
5 Reservists who anticipate military duty during the school year must give written notice to the
6 director of schools, within thirty (30) days of the beginning of the school year, of the dates of the
7 anticipated duty. While performing such duty or training, the employee shall be paid his/her
8 regular salary up to a maximum of twenty (20) working days in any one (1) calendar year, plus
9 such additional days as may result from any call to active state duty.¹ An employee called to
10 active duty by the governor to enforce the laws of the state shall be paid his/her regular salary for
11 such time as he/she is engaged in the performance of his/her duty, and any time spent in active
12 state duty shall not count against the fifteen-day period of leave allowed for military
13 service.²
14
15 Request for leaves and extension of leaves shall conform to state law and board policy governing
16 all leaves of absence. Failure to comply with applicable laws and policies shall constitute
17 grounds for dismissal.
18
19 The employee shall supply a copy of the orders for duty, including the dates of departure and
20 return it to the director of schools prior to, or simultaneous with, requesting leave.

Legal References:

¹ TCA 8-33-109; TCA 49-5-702(a)

² TCA 58-1-106(d); TCA 58-1-109

Cross Reference:

5.304 Long Term Leaves of Absence