

Weakley County Board of Education



Monitoring:

Descriptor Term:

Use of the Internet

Descriptor Code:

4.406

Issued Date:

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2 The Board supports the right of staff and students to have reasonable access to various
3 information formats and believes it incumbent upon staff and students to use this privilege in an
4 appropriate and responsible manner.

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6 **EMPLOYEES**

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8 Before any employee is allowed use of the district's Internet or intranet access, the employee
9 shall sign a written agreement, developed by the director/designee that sets out the terms and
10 conditions of such use. Any employee who accesses the district's computer system for any
11 purpose agrees to be bound by the terms of that agreement, even if no signed written agreement
12 is on file.

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14 The Director of Schools shall develop and implement procedures for appropriate Internet use
15 which shall address the following:

- 16
17 1. Development of the Network and Internet Use Agreement.
18 2. General rules and ethics of Internet access.
19 3. Guidelines regarding appropriate instruction and oversight of student Internet use.
20 4. Prohibited and illegal activities, including but not limited to the following:¹

- 21
22 • Sending or displaying offensive messages or pictures
23 • Using obscene language
24 • Harassing, insulting, defaming or attacking others
25 • Damaging computers, computer systems or computer networks
26 • Hacking or attempting unauthorized access to any computer
27 • Violation of copyright laws
28 • Trespassing in another's folders, work or files
29 • Intentional misuse of resources
30 • Using another's password or other identifier (impersonation)
31 • Use of the network for commercial purposes
32 • Buying or selling on the Internet

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34 **STUDENTS**

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36 The Director of Schools shall develop and implement procedures for appropriate Internet use by
37 students. Procedures shall address the following:

- 38
39 1. General rules and ethics of Internet use.

Legal References:

¹ TCA 39-14-602; Children's Internet Protection Act

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2. Prohibited or illegal activities, including, but not limited to:¹

- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing insulting, defaming or attacking others
- Damaging computers, computer systems or computer networks
- Hacking or attempting unauthorized access
- Violation of copyright laws
- Trespassing in another's folders, work or files
- Intentional misuse of resources
- Using another's password or other identifier (impersonation)
- Use of the network for commercial purposes
- Buying or selling on the Internet

INTERNET SAFETY MEASURES

Internet safety measures shall be implemented that effectively address the following:

- Controlling access by students to inappropriate matter on the Internet and World Wide Web
- Safety and security of students when they are using electronic mail, chat rooms, and other forms of direct electronic communications
- Preventing unauthorized access, including "hacking" and other unlawful activities by students online
- Unauthorized disclosure, use and dissemination of personal information regarding students
- Restricting students' access to materials harmful to them

The Director of Schools/designee shall establish a process to ensure the district's education technology is not used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

- Utilizing technology that blocks or filters Internet access (for both students and adults) to material that is obscene, child pornography or harmful to students
- Maintaining and securing a usage log
- Monitoring online activities of students²

The Board shall provide reasonable public notice of, and at least one (1) public hearing or meeting to address and communicate, its Internet safety measures.²

Legal Reference:

² 47 U.S.C. 254; Federal-State Joint Board on Universal Service, CC Docket No. 96-45 Report and Order (March 30, 2001)

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1 A written parental consent shall be required prior to the student being granted access to
2 electronic media involving district technological resources. The required permission/agreement
3 form, which shall specify acceptable uses, rules of on-line behavior, access privileges and
4 penalties for policy/procedural violations, must be signed by the parent/legal guardian of minor
5 students (those under 18 years of age) and also by the student. This document shall be kept on
6 file as a legal, binding document. In order to rescind the agreement, the student's parent/guardian
7 (or the student who is at least 18 years old) must provide the Director of Schools with a written
8 request.

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10 **EMAIL**

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12 Users with network access shall not utilize district resources to establish electronic mail accounts
13 through third-party providers or any other nonstandard electronic mail system. All data including
14 email communications stored or transmitted on school system computers shall be monitored.

15 Employees/students have no expectation of privacy with regard to such data. Email
16 correspondence may be a public record under the public records law and may be subject to
17 public inspection.³

Legal Resource:

³ TCA 10-7-512

Cross References:

1.805 Use of Electronic Mail (Email)
4.407 Web Pages