

# Weakley County Board of Education



Monitoring:

Descriptor Term:

**Vendor Relations**

Descriptor Code:

2.809

Issued Date:

11/2/2006

1

2 *General*

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4 Each order will be placed on the basis of quality, price, and delivery. Past service will be a  
5 factor.

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7 No person officially connected with or employed by the school system will be an agent for, or  
8 have any financial compensation or reward of any kind from any vendor for the sale of supplies,  
9 materials, equipment or service.<sup>1</sup>

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11 *Individual Schools*

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13 Schools shall execute a written agreement with vendors for all fund-raisers.<sup>2</sup> The agreement shall  
14 include, but not be limited to, the following information:

15

16 1. The division of profits that result from the activity;

17 2. Payment of sales tax;

18 3. Delivery date(s);

19 4. Package prices or other charges; and

20 5. Scheduled dates of service.

21

22 With the prior permission of the director of schools, vendors visiting separate schools shall  
23 contact and secure the permission of each principal prior to visiting professional staff members  
24 and other employees. Vendors' visitations to schools shall not be permitted to interfere with the  
25 normal instructional and learning process.

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Legal References:

<sup>1</sup> TCA 49-6-2003

<sup>2</sup> *Tennessee Internal School Uniform Accounting Policy Manual*;  
Section 4-30

Cross References:

1.501 Visitors to the Schools

1.806 Advertising & Dist. of Mat. In Schools

6.701 Student Solicitations/Fundraising